



## Library Board Meeting

2<sup>nd</sup> Floor Admin Office

126 E Main St

Ionia, MI 48846

**February 19, 2025**

### Minutes

**Call to Order:** Vice President Buys called the meeting to order at 6:00 PM.

**Members Present:** Toni Ann Buys, Amy Fuller, Nancy Miller and Ashley Reisbig

**Members Absent:** Stephanie Batista and Gale Yeomans

**Other Attendees:** Director Dale Parus, Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

**Approval of Agenda:** **Motion** by Fuller to approve the agenda, supported by Reisbig. Motion carried unanimously.

**Previous Minutes:** **Motion** by Miller to accept the January 15, 2025 meeting minutes, supported by Fuller. Motion carried unanimously.

**Financial Reports:** The January 2025 financial reports were received and filed.

**Public Comment:** Ronald Township Supervisor Tamara Edwards and Ronald Township resident David Lennemann spoke about the desire to have full library services for all Ronald Township Residents.

**Director's Report & Statistics Report:** Fuller's term will end in June this year and she would like to continue her service on the ICL Board. Parus will contact Easton Township and notify them of the term expiration and Fuller's interest in representing Easton Township on the board for another four years. The Director's Report and the January Statistical Reports were received and filed.

#### **Committee Reports**

--*Finance Committee (Batista, Parus & Wood):* No report.

--*Personnel Committee (Yeomans, Buys & Parus):* No report.

--*Policy Committee (Miller, Buys, Parus & Kerr):* **Motion** by Reisbig to accept the recommendations of the Policy Committee to revise the Library Card Policy, Board By-Laws, the Board Meeting Procedures converting from a procedure to a policy and to eliminate the Library Reopening Policy (after COVID) and COVID-19 Employee Health Reporting Requirements both of which have served their purpose and are no longer useful, supported by Fuller. Motion carried unanimously.



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--*Building and Grounds Committee (Fuller, Reisbig & Parus):* No report.

--*Grant Committee (Yeomans, Batista & Parus):* No report.

**Continuing Business:**

--*Ionia Community Library Foundation (ICLF):* The quilt is complete and the Foundation has applied for a raffle license from the State of Michigan. Once the license has been approved and tickets can be printed for sale. The tickets will sell for \$5 each and the drawing will be held at the May 21 board meeting.

**New Business:**

--*CDS Grant Update:* Parus will send out an informational sheet to the staff and board about the status of the grant.

--*Pension Fund:* As expected, ICL received a letter from the Michigan Department of Treasury for a preliminary review of the underfunded status of the pension fund. Parus will complete the form to apply for a waiver of underfunded status, since the pension is very close to required 60% funded benchmark and it will be an action item at the March meeting.

**Public Comment:** None.

**Adjournment:** **Motion** to adjourn by Fuller, supported by Reisbig. Motion carried unanimously. Vice President Buys adjourned the meeting at 6:58 PM. The next regularly scheduled Board meeting is 6 PM on Wednesday, March 19, 2025.

Respectfully Submitted,

Paula Wood  
Manager of Library Operations