



## Library Board Meeting

2<sup>nd</sup> Floor Admin Office

126 E Main St

Ionia, MI 48846

**August 7, 2024**

### Minutes

**Call to Order:** President Yeomans called the meeting to order at 6:00 PM.

**Members Present:** Toni Ann Buys, Stephanie Batista, Amy Fuller, Nancy Miller, Ashley Reisbig and Gale Yeomans

**Members Absent:** None.

**Other Attendees:** Director Dale Parus, Manager of Library Operations Paula Wood and Union Representative Shanni Kerr

**Approval of Agenda:** **Motion** by Reisbig to approve the agenda, supported by Fuller. Motion carried unanimously.

**Previous Minutes:** **Motion** by Fuller to accept the June 19, 2024 meeting minutes, supported by Batista. Motion carried unanimously.

**Financial Reports:** The June 2024 financial reports were received and filed.

**Public Comment:** None.

**Director's Report & Statistics Report:** The Director's Report and the June and July Statistical Reports were received and filed.

**Election of Officers for FY 2024-25:** **Motion** by Fuller to elect the current slate of officers, Yeomans-President, Buys-Vice President, Batista-Treasurer and Reisbig-Secretary, for FY 2024-25, supported by Miller. Motion carried unanimously.

**Committee Appointments for FY 2024-2025:** **Motion** by Reisbig that the current slate of Committee Members remains the same for FY 2024-25, supported by Buys. Motion carried unanimously.

### **Committee Reports**

--*Finance Committee (Batista, Parus & Wood):* No report.

--*Personnel Committee (Yeomans, Buys & Parus):* No report.

--*Policy Committee (Miller, Buys, Parus & Kerr):* No report.

--*Building and Grounds Committee (Fuller, Reisbig & Parus):* No report.

--*Grant Committee (Yeomans, Batista & Parus):* No report.



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**Continuing Business:**

--*Ionia Community Library Foundation (ICLF):* Buys stated that the Foundation could potentially cover the costs of the studies required by the USDA RDA for the CDS Grant.

The Foundation is in the process of setting up an account with Edward Jones to deposit future donations. Betty Stout's family designated the ICLF as a place to send memorial donations and her memorial is on August 13 at Lake Funeral Home.

Parus will look into attaining the Qualified Voter File for the Foundation's mailing to potential donors.

ICLF is partnering with Sadie's Love Scholarship on October 12 for the Meander on Main fundraiser. The event starts at 2 PM at Steele Street Hall. Stops will be at Olivera's, Steele Street Brewing, El Mariachi and Brick Street Studio finishing up back at Steele Street Hall for dinner. Registration will open in mid-August.

--*Congressionally Directed Spending (CDS) Grant Update:* Parus informed the board that USDA Rural Development Authority regional representative Mariah Hood had sent the CDS paperwork to the state level for review, and reported back that the RDA State Engineer will require the ICL to submit an Environmental Report to meet federal floodplain reporting and other requirements. Hood said that the ICL will also be required to have a credentialed historian architect perform an architectural review of the building to meet State Historic Preservation Office requirements (the Future building is in the federally-designated Ionia historical district).

Parus reported that he was working with the Fishbeck team representative to find the most cost-effective way to meet the two requirements. Fishbeck has an Environmental Services Division and has worked with many accredited historical architectural firms, and may be able to provide cost efficiencies by combining the scope of work.

Parus said that the costs for the above reports are allowable expenditures of CDS funding, but the ICL will likely need to use general fund monies and seek reimbursement after the CDS funds are released.

**New Business:** None.

**Public Comment:** None.



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**Adjournment: Motion** to adjourn by Reisbig, supported by Buys. Motion carried unanimously. President Yeomans adjourned the meeting at 6:42 PM. The next regularly scheduled Board meeting is 6 PM on Wednesday, September 18, 2024.

Respectfully Submitted,

Paula Wood  
Manager of Library Operations